

MADISON COUNTY
PERSONNEL ACTION

Madison County

Department

Detention Center

Employee Name

R. Johnson

Job title

Detention Officer

Employee #

Effective Date

9-21-2015

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Major Chuck McNeal

Signature

[Signature]

Date

09-04-2015

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department AOP Employee Name Jaquisa Arrington
Job title AOP Coordinator Employee SS # _____
Effective Date 09/22/2015

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 40,000.00

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mark Houston, County Administrator Signature  Date 09/11/2015

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Tara Nicole Mann
 Job title Deputy Employee SS # _____
 Effective Date October 1, 2015

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: SENIOR PE [unclear] new position
PROVIDE APPROVAL or replacement if so, whom? _____
 Rate of Pay \$49,000

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Gerald R. Barber Signature [Signature] Date 8/31/2015

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department County Council Employee Name Natalie Kirby
Job title Ass't Count A/oa Employee SS # _____
Effective Date 10/1/15

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Ass't Count Administrator To Position: Deputy Count Administrator
Rate of Pay \$35,500 Rate of Pay \$42,000

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Ed Hawn Signature Ed Hawn Date 8/7/15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name S. D. Taylor
Job title Detention Center Employee # _____
Effective Date 09-21-2015

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Pe Pigg
Rate of Pay \$11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 09-16-2015

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name M. Genesse
Job title Detention Officer Employee # _____
Effective Date 09-21-2015

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Ryan Cramer
Rate of Pay \$11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal Signature Chuck McNeal Date 09-16-2015

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County
Department Detention Center
Job title Detention Center
Effective Date 09-21-2015

Employee Name R. Johnson
Employee # _____

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____
new position or replacement if so, whom? T. Dawson

Rate of Pay \$11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal Signature [Signature] Date 09-16-2015

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Administrative paperwork

	initials	Date
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Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Christopher Garavelli
 Job title Deputy Employee SS # _____
 Effective Date Oct. 1 2015

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement it so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion


From Position: Chief Appraiser To Position: same
 Rate of Pay \$ 60,000 Rate of Pay \$ 64,000

*CLERICAL ERROR
IN ORIGINAL REQUEST.*

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Gerald R. Barber Signature  Date 9/9/15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Kent Hawkins
 Job title Deputy Employee SS # _____
 Effective Date Oct. 1 2015

Hire

Full-time Part-time Temporary Hourly Salaried

Position: TILL DEC 31, 2015 new position
FORMER CHIEF DEPUTY or replacement if so, whom?

Rate of Pay \$ 39⁰⁰ /HR

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

*10 TO 20 HRS / WEEK
 TO CLOSE OUT AUDIT / INVENTORY
 AND RECORDS OF GEB TERM
 ENDING 12/31/15*

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Gerald R. Barber Signature [Signature] Date 9/9/15

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Office Employee Name Kaylin Brooks
Job title Dispatcher Employee SS # 817
Effective Date Sept. 23, 2015

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Dispatcher To Position: Dispatcher
Rate of Pay \$ 12.95 Rate of Pay \$ 17.05

One year anniversary

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 09/18/2015

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____